

MANHATTAN FIRE PROTECTION DISTRICT

December 18, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Bill Weber, Nick Kotchou, Bob Davis, Brian Hupe and Bill Osborne. Trustee's absent were Larry Goodwin. Fire Department personnel present were Chief Malone, Battalion Chief Bruce Boyle, Firefighter Jeremy Wilson and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski and James Howard, Governmental Accounting (zoom).

Public Comment

None

Treasurer Pro-Tem

MOTION by Hupe, seconded by Osborne to appoint Trustee Nick Kotchou as Treasurer Pro-Tem. **Motion Carries.**

Public Hearing for Proposed 2024 Budget

MOTION by Davis, seconded by Weber to go into a public hearing at 4:01p.m. regarding the proposed 2024 Budget and Appropriations. **Motion Carries.**

No objections were made.

MOTION by Hupe, seconded Osborne to close the public hearing at 4:02 p.m. **Motion Carries.**

Truth and Taxation Hearing on 2023 Levy

MOTION by Kotchou, seconded by Weber to open the public hearing at 4:30 p.m. **Motion Carries.**

No objections were made.

MOTION by Davis, seconded Osborne to close the public hearing at 4:31 p.m. **Motion Carries.**

Approval of Minutes

MOTION by Hupe, seconded by Weber to approve the minutes from the November 20, 2023. **Motion Carries.**

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 11 month financial analysis. Revenue, expenditures, ambulance fees and year to date fund balances were discussed. Overall fund balances continue to look good in our first year as a consolidated district.

MOTION by Hupe, seconded by Davis to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

Adopt 2024 Budget & Appropriations Ordinance 2023-03

MOTION by Weber, seconded by Davis to adopt Ordinance 2023-03 Providing for Budget and Appropriations of the Manhattan Fire Protection District Will County, Illinois for the Fiscal Year Beginning January 1, 2024 and Ending December 31, 2024. **Motion Carries.**

Fire Chief Contract Renewal

MOTION by Weber, seconded by Hupe to approve to extend Chief Steve Malone's contract an additional year to January 1, 2027 and increase his salary 3%. **Motion Carries.**

Deputy Chief Contract Renewal

MOTION by Osborne, seconded by Kotchou to approve to extend Deputy Chief Dave Piper's contract an additional year to January 1, 2027 and increase his salary 3%. **Motion Carries.**

2024 Meeting schedule

MOTION by Hupe, seconded by Weber to approve the 2024 meeting schedule. **Motion Carries.**

Chief's Report

- Currently on Call #2231
- 2024 budget is complete with many capital projects. Signage at Station 82 will be the same as Station 83, also ordering gutters for station 82. Two brush truck chassis, an ambulance remount and a new chief's buggy are also in the budget.
- Station 83 remodel started today. This will be done in two phases for the on-shift staffing living accommodations. This project will take approximately 4 months.
- The Decennial Committee will meet January 15th after the Board of Trustees meeting.
- A draft 365-day report on the first year of consolidation is almost complete. This will go out to the public/newspapers in January.
- A year end wrap up and lunch is being planned for all three shifts.
- Boring soil samples have been taken at the sight of the new station. We are waiting for the results to come back. Still hoping for 6/1 groundbreaking.

Deputy Chief's Report

- Source capture reimbursement should be received soon.
- Hired two more part-time members for a total of 16 part-time members hired in 2023.
- We are at full staffing levels. Jack Newton started this week to fill a vacant spot. He was #1 on our eligibility List.

Battalion Chief's Report

- He has been at Station 83 to clean and prepare for the renovation. The project started today and he spoke with the project manager. Ceiling tiles, trim, electrical wiring, etc. have all been removed today. All historical items from Peotone are at Station 81 for safe keeping.

Adjournment

MOTION by Osborne, seconded by Davis to adjourn at 4:45pm. **Motion Carries.**