

# MANHATTAN FIRE PROTECTION DISTRICT

**December 19, 2022**

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Larry Goodwin, Bill Weber, and Nick Kotchou. Fire Department personnel present were Chief Malone, D/C Piper, B/C Boyle, Lt. Gulli, FF Matt Valdarchi, FF Wilson, FF Kozar, FF Kerrigan and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski, James Howard, Governmental Accounting, Brian Hupe, Randy Murray, Mike Shivers, and Bill Osborne.

## **Public Comment**

None

## **Approval of Minutes**

**MOTION** by Kotchou, seconded by Davis to approve the minutes from the November 21, 2022 and the November 30, 2022 Special Meeting. **Motion Carries.**

## **Treasurers Report & Bills**

### *District Financial Status*

James Howard, Governmental Accounting, discussed the district's 7 month finances, but stated this will change to a calendar year report next month. Revenue, expenditures, ambulance fees and fund balances were discussed at length. He stated the GEMT payment will be processed soon.

**MOTION** by Davis, seconded by Goodwin to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

## **Dispatch**

Chief Malone stated we have been working with the Directors and the County to merge the districts. This changes each district from a "medium" district to now a "large" district and this change effects Chief Boyles position on the Executive Board. Also, by combining districts, the monthly payable amount has decreased.

On January 9<sup>th</sup> the paging will switch over to 800 paging. LCC has purchased 1 pager per station, 1 per crew, and Chief. Issues with USDD Station alerting have been resolved.

## NEW BUSINESS

### 2023 Meeting Dates

**MOTION** by Goodwin, seconded by Kotchou to approve the 2023 meeting schedule. **Motion Carries.**

### Work Comp Insurance

Currently property and casualty insurance costs Manhattan \$55,000 and Peotone \$46,000.00. By merging the new invoice is \$55,000.00 total. Work comp insurance has increased to \$242,000 by adding additional employees and all previous claims carry over for three years. Next year many claims will fall off and we will get a better rate.

**MOTION** by Kotchou, seconded by Weber to approve the Work Comp insurance and Property and Casualty general liability policies. **Motion Carries.**

### Approve Board of Commissioners to Hire 1 Full Time Firefighter

The Board of Commissioner's have already been approved to hire up to 6. These 6 are being processed, however one current full time members has resigned and his last day is January 7<sup>th</sup>. This will allow the Board to hire one person to fill this open spot.

**MOTION** by Weber, seconded by Davis to approve the Board of Commissioners to hire one full time Firefighter. **Motion Carries.**

### Chief's Report

- The consolidation process is complete but waiting for the final order that takes effect January 1<sup>st</sup>. Per the Court order two new Trustee's will be added to the Board.
- Continue to work on the merge with employees onboarding in payroll, merging vendor list as well as various programs.
- Working on the calendar year budget and hoping to present it at the January meeting for the new calendar year.
- New full time members will start January 16<sup>th</sup>. Discussed operations, union negotiations and upcoming promotion of three Lieutenants.
- Continue new station committee meetings with the Architect. Also the Architect has been to Peotone Station 83 to work on flow and functionality and many building updates including the HVAC system, bathroom, kitchen and floorplan. We are waiting on pricing. The next meeting is January 5<sup>th</sup>.
- No update on land closing.

### Deputy Chief's Report

Peotone FPD will withdraw from Saint Mary's and their ambulances will come on board with Manhattan FPD. He recently visited the Secretary of State's office in Springfield to finalize all

paperwork needed to switch the ambulance licensing and documentation. Next week we plan to run testing with our ambulance billing company. Peotone employees are being entered into the Silver Cross system.

### **Battalion Chief's Report**

Preventative Maintenance program is on track. January 3 & 4 he will travel to Ohio to accept the new ambulance, then it will go in for computers and radios. It should be in service sometime in February. Peotone travel center is moving along and Manhattan McDonalds is also coming in.

-Continue to work on source capture at Station 81 & 82.

-All fire and residential codes will need to be re-evaluated now that the merger has taken place.

-Continue to work on the Pension consolidation and transferring the annuities.

**MOTION** by Weber, seconded by Goodwin to go into closed session at 4:36pm for the purpose of discussing personnel and collective bargaining. **Motion Carries.**

**MOTION** by Goodwin, seconded by Weber to come out of closed session at 5:17pm. **Motion Carries.**

### **Adjournment**

**MOTION** by Goodwin, seconded by Davis to adjourn at 5:19pm. **Motion Carries.**