

# MANHATTAN FIRE PROTECTION DISTRICT

March 20, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Larry Goodwin, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Fire Department personnel present were Chief Malone, D/C Piper, Commissioner Jerry Kinsella, Ret. Captain Tim Murphy and Admin Asst. Kim Ingram. Also in attendance was Attorney Megan Trella, and James Howard, Governmental Accounting.

## **Public Comment**

None

## **Public Hearing on Tentative Budget**

**MOTION** by Hupe, seconded by Kotchou to open the public hearing at 4:01 pm. **Motion Carries.**

No objections were made.

**MOTION** by Osborne, seconded by Davis to close the public hearing at 4:02 pm. **Motion Carries.**

## **Approval of Minutes**

**MOTION** by Weber, seconded by Hupe to approve the minutes from the February 21, 2023. **Motion Carries.**

## **Treasurers Report & Bills**

### *District Financial Status*

James Howard, Governmental Accounting, discussed the budget. Revenue, expenditures, ambulance fees and fund balances were discussed at length as well as capital expenses. Everything looks good.

**MOTION** by Hupe, seconded by Davis to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

## **Dispatch**

Chief Malone stated things are going well and continue to work on training.

## NEW BUSINESS

### **Budget and Appropriations Ord. 2023-01 for Year ending December 31, 2023**

**MOTION** by Weber, seconded by Davis to approve the Budget and Appropriations of the Manhattan Fire Protection District for the Fiscal Year Beginning January 1, 2023 and Ending December 31, 2023. On a roll call vote, all voting “AYE”, **Motion Carries**.

### **Fire Chief Contract Renewal**

**MOTION** by Kotchou, seconded by Weber to approve to extend Chief Steve Malone’s contract an additional year to January 1, 2026 and increase his salary 3%. **Motion Carries**.

### **Deputy Chief Contract Renewal**

**MOTION** by Goodwin, seconded by Hupe to approve to extend Deputy Chief Dave Piper’s contract an additional year to January 1, 2026 and increase his salary 3%. **Motion Carries**.

### **Station 81 Resolution 2023-02 and IGA**

This is part of the sale of Station 81 to officially declare it surplus and authorize the transfer to the Park District. There is one error in the document on the first page that will be revised.

**MOTION** by Osborne, seconded by Weber to approve Resolution 2023-02 with the correction, Declaring Surplus and Authorizing the Transfer of Certain Real Property of the Manhattan Fire Protection District, Will County Illinois. On a roll call vote, all voting “AYE”, **Motion Carries**.

### **Chief’s Report**

- Station 83 floor plan is complete but we are waiting on costs. Once costs are received and finalized the bid documents will be prepared.
- New Station committee has not met recently. Still working on the final floor plan and costs.
- Submitted a grant to Will County for ARPA funds for infrastructure. This grant would help with the new fire station, but probably won’t hear anything until next year.
- A swearing in ceremony for the new Lieutenants is being planned for May 2<sup>nd</sup>.
- Currently reviewing the Stand of Cover document and looking to blend both Peotone and Manhattan into one document for better strategic planning.

### **Deputy Chief’s Report**

- Staffing is going well. One part time member will soon become full time, recently hired one new additional part time member and implemented a new intern program. 7 members will not be paid, but will be involved in departmental activities until they receive the proper certifications to become paid part time in June or July.
- Squad project is going well and will become a special rescue unit. Members of the department are doing all the work.

-We did not get the OSFM grant. Recently applied for the SAFER grant.

**Adjournment**

**MOTION** by Davis, seconded by Weber to adjourn at 4:50pm. **Motion Carries.**