

MANHATTAN FIRE PROTECTION DISTRICT

April 17, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Larry Goodwin, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Fire Department personnel present were Chief Malone, D/C Piper, and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski, and James Howard, Governmental Accounting as well as LCC Dispatchers and the Cosmen/Maguire family.

Special Presentation

A special presentation was made to Emaira Cosmen who called 9-1-1. She received the Citizens Award and Telecommunicator Jessica Tinajero-Sosa received the Metal of Merit award.

Public Comment

None

Approval of Minutes

MOTION by Osborne, seconded by Weber to approve the minutes from the March 20, 2023.
Motion Carries.

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the budget. Revenue, expenditures, ambulance fees and fund balances were discussed at length as well as capital expenses. Property taxes will begin to arrive in May and the interest rates on bank accounts look good.

MOTION by Hupe, seconded by Kotchou to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

Dispatch

Chiefs recently delivered Nothing Bundt Cakes for Telecommunicator Week. Things continue to improve. Chief Piper has been at the center working on training. He also ran a report to explain current hot spots, turnout time and response times in the district. This will be given at every meeting.

NEW BUSINESS

Local Government Efficiency Act Committee Ordinance 2023-02

This is part of House Bill PA-102.1088 requiring all taxing bodies to create this committee and meet three times in an 18-month period.

MOTION by Hupe, seconded by Kotchou to approve Ordinance 2023-02 An Ordinance Creating and Authorizing a Committee Pursuant to the Decennial Committees on Local Government Efficiency Act. **Motion Carries.**

Part-Time Battalion Chief Job Description

This job description was updated a while ago, but as a formality it needs to be approved.

MOTION by Weber, seconded by Kotchou to approve the Part time Battalion Chief Job Description. **Motion carries.**

Chief's Report

- We continue to work with the architect on the Station 83 remodel and new station 81. The remodel costs are higher than expected and we are working to lower the costs. The main building issues are HVAC, Plumbing and sprinkler/alarm.
- Awards banquet is Friday and a Swearing in ceremony is planned for May 2nd.
- Working with all schools in the district on a crisis management plan. This is an initiative to become standardized county wide.
- The current eligibility list is now expired. One person from the list started working today. We will establish a new list soon.
- Currently on Call #668.
- Waiting to hear from the County regarding ARPA and do not have a closing date with the Park District.
- Discussed water and sewer status for the new station and this will continue to be worked on.

Deputy Chief's Report

- The Squad project is almost complete.
- We were denied the small equipment grant and the Firehouse Subs grant.
- The Source Capture project will start soon.

Adjournment

MOTION by Kotchou, seconded by Davis to adjourn at 4:45pm. **Motion Carries.**