

MANHATTAN FIRE PROTECTION DISTRICT

June 19, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Larry Goodwin, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Fire Department personnel present were Chief Malone, D/C Piper, and Admin Asst. Kim Ingram. Also in attendance was Attorney Megan Trehla, and James Howard, Governmental Accounting.

Public Comment

None

Approval of Minutes

MOTION by Hupe, seconded by Davis to approve the minutes from the May 15, 2023. **Motion Carries.**

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 5 month financial analysis. Revenue, expenditures, ambulance fees and year to date fund balances were discussed. Real estate tax deposits are starting to come in.

MOTION by Kotchou, seconded by Osborne to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

Dispatch

Operations and training are the area of focus right now, but otherwise things are going well. Working with Bi-laws and IGA.

NEW BUSINESS

Appoint Steve Malone to the Pension Board

The Treasurer of the Board and 1 other district representative is required on the Pension Board. Chief Malone is up for reappointment.

MOTION by Goodwin, seconded by Hupe to approve to reappoint Steve Malone to the Pension Board. **Motion Carries.**

Commissioner Kinsella Reappointment

MOTION by Weber, seconded by Davis to reappoint Jerry Kinsella to the Board of Commissioners. **Motion Carries.**

Advertise Bid Package for Station 83 Remodel

The Architect and Engineer work is complete and we are ready to put the Station 83 remodel project out for bid. There may be a Special meeting in July to review submitted bids.

MOTION by Osborne, seconded by Kotchou to advertise the bid package for Station 83 remodel. **Motion Carries.**

Approval to Open Closed Session Minutes

The Trustee's reviewed the closed session minutes.

MOTION by Hupe seconded by Davis to open the closed session minutes dated 8/21/17, 5/21/18, 1/21/19, 8/19/19, 9/18/19, 10/21/19, 1/20/20, 3/16/20, 4/20/20, 6/15/20, 2/16/21, 3/15/21, 4/19/21, 5/17/21, 6/21/21, 9/20/21, 12/20/21, 1/17/22, 2/21/22, 3/21/22, 5/9/22, 1/14/21pfpd, 9/9/21pfpd, 8/11/22pfpd. **Motion Carries.**

Ambulance (MV-17) Remount Contract

The new ambulance should arrive by the end of the month. The current vehicle replacement plan had an ambulance chassis remount scheduled for early 2024. Unfortunately, last week the International ambulance (MV-17) motor blew. The box is completely fine and we are planning to move forward with the remount. The remount option is much more fiscally responsible as it will cost us \$265,601.00 compared to approximately \$400,000.00 for a new ambulance.

MOTION by Davis, seconded by Goodwin to approve the ambulance remount contract for MV-17. **Motion Carries.**

Declare Baker Road Parcel Surplus

MOTION by Weber, second by Goodwin to declare the 1-acre Baker Road Parcel (PIN: 14-12-09-200-005-0000) surplus. **Motion Carries.**

Approve Real Estate Sale of Baker Road Property

The paperwork is almost finalized as well as a closing date. The parcel will be sold for \$10,000.00.

MOTION by Goodwin, seconded by Kotchou to approve the real estate sale of Baker Road property and to authorize Chief Malone to sign and execute on behalf of the Board all documents necessary to give full effect to the purchase and sale agreement, including the agreement itself. **Motion Carries.**

Chief's Report

- Currently on Call # 1061.
- Continue to work on a closing date for the building sale to the Park District. Discussing the plat of survey and the Village is working with the Park District on the details.
- Manhattan FPD has been awarded \$500,000.00 water and sewer grant from Will County that will be used for the new station.
- Manhattan FPD has been awarded \$250,000.00 from the State of Illinois that will be used for the remodel at Station 83.
- Annual picnic will be 8/13.
- The 2024 budget planning process will be starting in July
- Discussed the Station 82 plumbing issue that caused water damage to sections of floor and trim. Insurance has been involved and a claim has been made.
- Vietnam memorial wall will arrive in Manhattan June 30th.
- Thresherman show will be held in July
- Will County Fair is the end of August.
- Discussed status of the source capture project issue
- Working on full time testing to establish an eligibility list. Applications will be available online on Wednesday 7/21.
- A Brush Truck is due to be replaced in 2024 per the established vehicle replacement plan. Chief Boyle has been working with the Brush Truck committee.
- Discussed a tax objection document the District received a few months ago. Many other departments and taxing bodies received this as well. The Attorney has been notified.
- Continue to work on rebranding and updating the department logo
- Retired Trustee Burton Barr passed away. He served 26 years to our District.

Deputy Chief Report

- The operational report was discussed and in May there were 132 incidents. He explained call times, standards and goals. The design of the future station and remodel project were designed with getting members out the door faster.
- 6 interns are finishing up their training and will be moved to part time status by the end of the month.

Adjournment

MOTION by Hupe, seconded by Davis to adjourn at 4:50pm. **Motion Carries.**