

# MANHATTAN FIRE PROTECTION DISTRICT

August 21, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Nick Kotchou, Larry Goodwin, Bill Weber, Bob Davis, Brian Hupe and Bill Osborne. Fire Department personnel present were Chief Malone, Deputy Chief Piper, Battalion Chief Bruce Boyle, Lt. Murphy, and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski and James Howard, Governmental Accounting (zoom).

## **Public Comment**

None

## **Approval of Minutes**

**MOTION** by Kotchou, seconded by Hupe to approve the minutes from the July 17, 2023.  
**Motion Carries.**

## **Treasurers Report & Bills**

### *District Financial Status*

James Howard, Governmental Accounting, discussed the 7 month financial analysis and we have used 55% of the budget. Revenue, expenditures, ambulance fees and year to date fund balances were discussed.

**MOTION** by Weber, seconded by Davis to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

## **Dispatch**

Currently working on command-and-control training.

NEW BUSINESS

## **Station 83 Renovation Project Bid**

The Station 83 Renovation bids were opened last week. Six bids were received, and costs were significantly higher than expected. It was noted that the rerouting of the HVAC, plumbing and sprinkler system were the most expensive. This project will need to be reevaluated and determine what the priorities are to align with the budget. The current budget includes the

outdoor sign and landscaping and these projects are in progress. The grant is moving forward, however there is a lot of paperwork to complete.

**No Action was taken.**

### **Approve Revised June Minutes**

In the June 2023 meeting minutes the Motion for the real estate sale of the Baker Road property should include “Chief Malone was authorized to sign and execute on behalf of the Board all documents necessary.”

**MOTION** by Goodwin, seconded by Osborne to approve the revised June minutes. **Motion Carries.**

### **Approve IGA Regarding Property Along Eastern Avenue**

Chief Malone explained the details of the IGA regarding the Eastern Avenue property. We have been working with the Village of Manhattan to determine earthwork, water detention, water & sewer and the access roadway. The Village and the District have agreed jointly to improve the property. Of the 21 acres, the Fire District will develop approximately six acres and the Village will purchase the remaining land. Our Engineer is working with the Village as well.

**MOTION** by Osborne, seconded by Goodwin to approve the IGA with the Village of Manhattan regarding property Along Eastern Avenue. **Motion Carries.**

### **Chief's Report**

- Currently on Call 1473
- 10 candidates will attend the oral interviews on August 30<sup>th</sup> to establish our full time list
- We are working with Systemic Wellness to develop a mental health program
- We closed on the Baker Road parcel and closed on the building with the Park District
- The rebranding logo has been determined and we will begin to roll out to the department soon.
- All district documents in the archive room are in the process of being stored electronically through an in-house scanning project. Outsourcing this project could be costly.
- Police and Fire Community Night was a big success.

### **Deputy Chief's Report**

- Discussed the monthly operational report. Continue to work on call times. There were 206 calls in July.
- There have not been many call off's in staffing, we moved 5 interns into part time positions and just hired an additional three more part time EMT's.
- The Will County Fair starts Wednesday. This will be staffed by all Manhattan members and not outsourced. He discussed additional staff at Station 83 and three additional

members will be stationed at the tent at the fair. They will also attend the demolition derby and monster truck shows.

- Source Capture is ready to start, just waiting on a date from the contractor.

### **Battalion Chief's Report**

- Discussed Fire Prevention projects including viewing the Marijuana Plant opening soon is fully sprinklered. He has been working with the new McDonalds in Manhattan and they are planning a soft opening at the end of the month. He has also visited the new Manhattan Jr. High and The Truck Stop in Peotone and things are moving along.
- Several trees were cut down at Station 82.

### **Adjournment**

**MOTION** by Davis, seconded by Weber to adjourn at 5:00pm. **Motion Carries.**