

MANHATTAN FIRE PROTECTION DISTRICT

September 18, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Nick Kotchou, Bill Weber, Bob Davis, Brian Hupe and Bill Osborne. Trustees absent were Larry Goodwin. Fire Department personnel present were Chief Malone, Battalion Chief Bruce Boyle, and Admin Asst. Kim Ingram. Also in attendance was Retired Captain Murphy, Attorney John Motylinski and James Howard, Governmental Accounting.

Public Comment

None

Approval of Minutes

MOTION by Osborne, seconded by Davis to approve the minutes from the August 21, 2023. **Motion Carries.**

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 8 month financial analysis. Revenue, expenditures, ambulance fees and year to date fund balances were discussed. Another GEMT payment will be due soon. Fund balances look good as we head into the last quarter of the year. We are still waiting for the stump year audit from Lauterbach & Amen. They are working to align information with the previous audit.

MOTION by Weber, seconded by Davis to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

Policy 918 Firearms

MOTION by Kotchou, seconded by Weber to approve Policy 918 Firearms. **Motion Carries.**

Chief's Report

- Currently on Call 1650
- A station meeting is planned for tomorrow afternoon

- Station 83 remodel bids came in 40% above budget. Meetings with the Architect and contractor have taken place to narrow down the priorities and update the scope of work which will result in savings. Planning to go out for a re-bid soon.
- Preference points have been received from the candidates and the Board of Commissioner's will meet September 27th to finalize the eligibility list.
- The Decennial Committee will meet October 16th at 2:00pm to discuss efficiencies. This will be posted.
- Working to establish a capitalization asset policy that will establish a fixed asset listing and include a depreciation schedule for audit purposes. Need to determine the cost for an asset appraisal company to gather this information. This will be in next year's budget.

Deputy Chief's Report

- Water Ops Class will start next week.
- Three current members are now paramedics.
- Applications for employment continue to come in and there are three that will be hired part time soon.
- Discussed the monthly operational report for August. Things are improving.
- September 6th was a search and rescue Cart Drill with three collapsed houses involved and 48 Rescuers. This went very well. These training houses will be burned in the next few weeks.

Battalion Chief's Report

- Discussed the vehicle preventative maintenance program and things are going well.
- Continue to clean-up and centralize all stations.
- Special Teams trench drill will take place next month.
- Will begin to rebrand apparatus.
- Station 83 updated landscaping project will begin soon

Adjournment

MOTION by Hupe, seconded by Davis to adjourn at 4:45pm. **Motion Carries.**