

# MANHATTAN FIRE PROTECTION DISTRICT

September 19, 2022

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Nick Kotchou, Larry Goodwin, Bill Weber, and Bob Davis. Members absent were Bill Moncrief. Fire Department personnel present were Chief Malone, D/C Piper, B/C Boyle, Lt. Eric Murphy, FF Matt Valdarchi and Admin Asst. Kim Ingram. Also in attendance was Attorney Tom Gilbert, and James Howard, Governmental Accounting (via Zoom).

## **President Pro Tem**

**MOTION** by Goodwin, seconded by Weber to appoint Trustee Davis as President Pro Tem, **Motion Carries.**

## **Public Comment**

None.

## **Approval of Minutes**

**MOTION** by Kotchou, seconded by Weber to approve the minutes from the Regular Trustees meeting of August 15, 2022 and the Special Meeting of September 7, 2022. **Motion Carries.**

## **Treasurers Report & Bills**

### *District Financial Status*

James Howard, Governmental Accounting, discussed the district's August finances with the Trustees. Revenue, expenditures, ambulance fees and fund balances were discussed at length.

**MOTION** by Weber, seconded by Kotchou approve the treasurer's report and pay bills as presented. **Motion Carries.**

## OLD BUSINESS

### **Dispatch**

Work continues on the paging and radio project. Every LCC fire agency will have 800 capabilities with the goal of December 1<sup>st</sup> for completion.

## NEW BUSINESS

### **Deputy Chief Contract Renewal**

The District is in the process of moving from a fiscal year budget to a calendar year budget. The Deputy Chief contract is due for renewal in October, but will also be put on the December agenda for a January effective date to align with the budget change.

Attorney Gilbert agreed the renewal approved today would be to extend the contract for 1 year, but would also be updated in December.

**MOTION** by Goodwin, seconded by Weber to approve the Deputy Chief contract renewal and extend his contract for an additional year. **Motion Carries.**

### **Quarterly Compensation**

Chief Malone explained many things are being worked on and evaluated with Peotone FPD. There was a recent town hall event in Peotone with about 25 citizens in attendance and questions were answered. We will be working with our Accountant for clarity on the financial future and what it would look like, as well as building two budgets. One for the stump year fiscal year and one for the new calendar year. Chief Boyle has also compiled information to ask what are the advantages/disadvantages and what costs are duplicated between both departments.

**MOTION** by Goodwin, seconded by Kotchou to approve the quarterly compensation at the same amount as previously discussed. **Motion Carries.**

### **Chief's Report**

- Next month the accident/sickness policy and the group life policy renewal will be on the agenda.
- A health insurance renewal meeting is planned for early next month to discuss rates.
- The water intrusion project is complete.

### **Park District/School/Land**

The School District recently signed an IGA for the land sale and we are working with the Attorney's to get a formal contract.

The Park District Attorney will be reaching out to our District Attorney regarding the building contract. We do not have anything at this time. Chief Malone recently talked with Jack Kramer and First Bank of Manhattan and he suggested using bonds if the cost for the new building is over 2 Million. Accountant James Howard is working to get an idea of what annual costs would be on a loan for preliminary discussions. He feels comfortable with the District moving forward to research these costs.

Chief Malone mentioned a possible Will County grant that would pertain to economic development and infrastructure development. He will find out if this would apply to the sewer and water development needed for the new land. He also discussed underground boring options.

### **B/C Report**

The Alexis Engine has been sold for \$125,000.00. B/C Boyle will travel in October for a mid-point inspection of the new ambulance. Hose testing is now complete. Struggling to find local vendors that perform the testing. The fleet maintenance program is going well.

### **D/C Report**

The District received a source capture grant for \$148,000.00 for the engine exhaust system. The district portion to pay is \$7,000.00.

### **Final Eligibility List**

The final eligibility list has been established. Currently background checks are being performed, but there is a plan to hire from the list by early October.

### **Adjournment**

**MOTION** by Weber, seconded by Goodwin to adjourn at 4:54pm. **Motion Carries.**