

Manhattan Fire Protection District

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PURPOSE

- A. To provide a continuous and progressive training program which will enable Fire District personnel to provide the highest level of service to the community
- B. To provide a consistent and safe training environment during any “Live Fire” training.
- C. To provide training that meets Federal, State, and Local Mandates and to comply with such mandates in the specified time frame.

SCOPE

This policy is designed to provide a guideline for all training activity that occurs during non-emergency situations by on and off duty personnel. It is strongly encouraged that all members of the Manhattan Fire Protection District continue to pursue training while off duty.

This policy is designed to provide a safe guideline for all members of the Manhattan Fire Protection District. Although the nature of the fire service is inherently dangerous, safety shall always remain the top priority.

It shall be noted that any and all schooling or outside training activity must still follow rules set forth by The Manhattan Fire Protection District.

APPLICATION

Any live fire training planned within the boundaries of the Manhattan Fire Protection District shall follow NFPA 1403. No such training will occur without all proper documentation completed. Anyone who wishes to plan Live Fire training in the District Boundaries must first discuss their ideas with the Training Coordinator.

The Manhattan Protection District encourages its members to actively seek training opportunities. If a member wishes to participate in live burn exercises outside of the District Boundaries than the following guideline must be followed.

1. Classes hosted by institutions such as IFSI (Illinois Fire Service Institute) are well structured and meet the requirements set forth by NFPA and the OSFM. The member will follow the guidelines set forth by the working agreement and can put in a school request and submit to the appropriate parties.
2. Classes or “burn downs” hosted by organizations, associations, or neighboring departments will require the following information:
 - A. A written letter by the host, on their letterhead stating the location/date/time of the drill, the lead instructor, the AHJ (Authority Having Jurisdiction) and that they are following NFPA 1403 during the entire exercise.

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- B. If a group of members would like to attend then a Company Officer or Senior FF must submit to the Training Division a request to attend. This can be done via email, but must include the following:
- 1) Names of all members attending
 - 2) Equipment needed (PPE, SCBA, Tools, Etc.)
 - 3) Travel Arrangements
 - 4) Date and Times
 - 5) Location of Training
- C. The District has the right to deny participation if at any time they feel that the exercise does not seem fitting or safe.
- D. It is the responsibility of all members attending to maintain the #1 priority which is safety.
- E. If any injuries or medical problems should occur at a training outside of the District's Boundaries than it is the responsibility of the Company Officer or Senior FF who made the request to contact the on duty Chief to advise them of the situation.
- F. The proper paperwork in regards to the injury will need to be completed upon return from drill (Policy 4.18)
- G. Documentation of the training shall be logged in the Firehouse software program upon completion.

Chief Signature Daniel Forsythe Date 4/11/14