

# MANHATTAN FIRE PROTECTION DISTRICT

November 20, 2023

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Larry Goodwin, Bill Weber, Nick Kotchou, Brian Hupe and Bill Osborne. Trustee's absent were Bod Davis. Fire Department personnel present were Chief Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski and James Howard, Governmental Accounting (zoom).

## **Public Comment**

None

## **Approval of Minutes**

**MOTION** by Hupe, seconded by Kotchou to approve the minutes from the October 16, 2023. **Motion Carries.**

## **Treasurers Report & Bills**

### *District Financial Status*

James Howard, Governmental Accounting, discussed the 10 month financial analysis. Revenue, expenditures, ambulance fees and year to date fund balances were discussed. 94% of the budget has been collected. GEMT invoices have been sent out and payment is due.

**MOTION** by Osborne, seconded by Weber to approve the treasurer's report and pay bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

## **Status of Audit**

Lauterbach & Amen are working to close everything out and finalize reporting. The audit should be final and presented soon.

## **Fire Chief Contract Renewal Discussion**

As a formality Chief Malone reminded the Trustee's that his contract renewal will be on the December Agenda.

## **Deputy Chief Contract Renewal Discussion**

As a formality Chief Malone reminded the Trustee's that the Deputy Chief Piper's contract renewal will be on the December Agenda.

### **IPRF Work Comp Policy Renewal**

The IPRF work comp renewal is approximately \$15,000.00 more than last year for a total of \$256,956.00. We will also receive \$8,800.00 for the IPRF safety Grant.

**MOTION** by Kotchou, seconded by Goodwin to approve the Work Comp insurance policy renewal for \$256,956.00. **Motion Carries.**

### **Station 83 Remodel Bid**

The Station 83 remodel bids were opened last month, and the architect and project managers were present. Six bids were received and Piggush Simeon, Inc. (PSI), Kankakee, was the lowest bidder at \$793,922.00. All documents have been reviewed and approval is recommended.

Arrangements need to be made for the firefighters' living quarters during construction which could take 4-5 months and could be quite costly. Chief Malone will work with the Occupational Health & Safety Committee and the Union regarding the possible options.

**MOTION** by Weber, seconded by Hupe to award the bid project to PSI in the amount of \$793,922.00. On a roll call vote, all voting "AYE", **Motion Carries.**

**MOTION** by Goodwin, second by Osborne to approve up to \$57,000.00 in change order for this project. On a roll call vote, all voting "AYE", **Motion Carries.**

Chief Boyle has a 30-day plan to move everything out of the station prior to construction.

### **Chief's Report**

- Currently on Call 2083
- The tax levy and budget will be approved at the next Board meeting.
- The tax rate will be decreased district wide.
- The first Decennial Committee meeting took place last month. This went well. The next meeting is scheduled for January 15<sup>th</sup>.
- Eastern Avenue will be opening with a ribbon cutting on Wednesday.
- Peotone FF Association has previously disbanded, and it was discussed to use the remaining funds to fix the antique REO. The REO will be used in the Christmas parade and Santa will ride in it.
- The station outdoor sign, station building signage and landscaping is ordered for Station 83. The same is budgeted for Station 82 as well as gutters for 2024.

### **Deputy Chief's Report**

- Discussed the monthly operational report for October. Staffing is going well; we are at full staffing levels. Three part time members were recently hired.
- Discussed a recent meeting in Peotone regarding Wilmington/Peotone Road.

### **Battalion Chief's Report**

- Discussed recent projects including two solar farms, truck stop update, 4 possible commercial businesses, and the Manhattan Junior High continues to move forward.

### **Closed Session**

**MOTION** by Weber, seconded by Hupe to go into closed session at 5:00pm for the purpose of discussing specific personnel. **Motion Carries.**

**MOTION** by Kotchou, seconded by Osborne to come out of closed session at 5:04pm. **Motion Carries.**

### **Adjournment**

**MOTION** by Goodwin, seconded by Osborne to adjourn at 5:08pm. **Motion Carries.**