

MANHATTAN FIRE PROTECTION DISTRICT

May 20, 2024

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustees present were Bill Moncrief, Bill Weber, Brian Hupe and Bill Osborne. Trustee's absent were Larry Goodwin and Nick Kotchou. Fire Department personnel present were Chief Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle, Commissioner Kinsella, Lt. Eric Murphy, FF Jeremy Wilson and Admin Asst. Kim Ingram. Also in attendance was Claude Werner, Attorney John Motylinski, James Howard, Governmental Accounting, Monika Adamski Lauterbach & Amen (zoom) and reporter Stephanie Irvine.

Public Comment

None

Approval of Minutes

MOTION by Osborne, seconded by Weber to approve the minutes from the April 15, 2024. **Motion Carries.**

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 4-month financial analysis. Revenue, expenditures, ambulance fees and year to date fund balances were discussed. Continue to use reserve funds until property taxes come in which will be soon. Interest rates continue to do well, and ambulance fees are on track.

MOTION by Hupe, seconded by Davis to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

Presentation of Stump Year 2022 Audit – Lauterbach and Amen

Monika Adamski, Lauterbach & Amen, was present by Zoom to review the Manhattan FPD Stump year audit covering the 8-month period of 5/1/22-12/31/22. Per the independent auditors report the district received an unmodified opinion, which is the highest recommendation, and the audit is free of issues. She reviewed various pages of the document including budget analysis, narratives, revenues, expenses, and fund balances and discussed capital assets. The last page was

various recommendations including the audit capital asset appraisal which will be scheduled after the Station 83 remodel is complete.

MOTION by Davis, seconded by Osborne to approve the 8-month stump year audit ending 12/31/22 for Manhattan FPD. On roll call vote, all voting “AYE”, **Motion Carries**.

Swearing-In Commissioner Claude Werner

Claude Werner served many years as a Trustee on the Peotone FPD Board of Trustees. He will fill the vacant seat left by Jim Swyndro. Claude was sworn in by Attorney Motolynski who read the oath.

MOTION by Hupe, seconded by Weber to appoint Claude Warner to the Manhattan PFD Board of Commissioners. **Motion Carries**.

Trustee Davis Reappointment

MOTION by Weber, seconded by Osborne to reappoint Trustee Bob Davis to the Board of Trustees. **Motion Carries**.

Reorganize the Board

MOTION by Hupe, seconded by Davis to retain the board seats as they are. On a roll call vote, all voting “AYE”, **Motion Carries**.

Chief's Report

- The Station 83 remodel is going well, and work is being done on the kitchen. Looking at an early July completion date.
- The State of Illinois grant for \$250,000.00 is almost complete. Continue to work with our Accountant to finalize forms. This money will be used toward the Station 83 remodel.
- Currently on Call #1023
- The Village of Manhattan recently went out for bid on the sewer and water project that will bring water to our new station. We are hoping to move this along and will also work with Metra.
- Continue to work on building construction options for the new station and working with the Village planning and zoning committee for the earthwork status.
- Commission Bob Herrick submitted a letter of resignation from the Board of Commissioners. He will officially resign 12/31/24 and a replacement will be needed for the vacancy.
- The Illinois Fire Service Conference will be held in September in Peoria. Please let us know who will be attending.
- A review of the current fleet replacement plan has been discussed. We will work with our Accountant to review our strategy due to the rise in costs, time frame and vehicle availability. Chief Boyle explained vehicle replacement is very challenging and we are having trouble meeting our milestones.

Deputy Chief's Report

- Chief Piper presented a live data report reviewing the 160 calls for service received during the month of April. The report breaks everything down by location and time.

Battalion Chief's Report

- Fire Prevention continues to see more solar farms moving into our fire district. Currently he is working with 11 potential solar farm companies.
- The Peotone Holiday Inn Express is moving along.
- The Manhattan Junior High School is near completion.
- Looking at the fleet replacement schedule, this will be a moving target based on the service model and vendor availability. We already purchased the new Tahoe but are waiting until September/October for lights and sirens. Our ambulance refurb is moving slowly. It has been with the vendor for 8 months but have been informed it will not be complete until the end of the year.
- Continues to monitor the Station 83 remodel and specifications.

Adjournment

MOTION by Hupe, seconded by Davis to adjourn at 4:55pm. **Motion Carries.**