

MANHATTAN FIRE PROTECTION DISTRICT

July 15, 2024

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustee's present were Bill Moncrief, Larry Goodwin, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Fire Department personnel present were Battalion Chief Bruce Boyle, FF Jeremy Wilson and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski, James Howard, Governmental Accounting (Zoom) and Stephanie Irvine, Vedette reporter.

Public Comment

None

Approval of Minutes

MOTION by Davis, seconded by Osborne to approve the minutes from the June 17, 2024.
Motion Carries.

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 6-month financial analysis. Revenue, expenditures, ambulance fees were discussed. 48% of the total budget has been collected and ambulance revenue are up 12%. Line item expenses and bank balances all look good.

MOTION by Weber, seconded by Kotchou to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

PBS Lockbox Resolution 2024-02

This resolution will provide a more secure banking method for our ambulance billing revenue.

MOTION by Goodwin, seconded by Kotchou to approve Paramedic Billing Solutions Resolution 2024-02 establishing Wintrust Financial Corporation as a Depository and Banking Institution for Fire District Bank Accounts. **Motion Carries.**

Letter of Agreement with Local 4991

This agreement with the Union to hire one full time firefighter to pre-fill an upcoming vacancy when we move a firefighter into the Fire Prevention department. This agreement also states we will work with the union in the next 30 days to negotiate wages and benefits.

MOTION by Osborne, seconded by Davis to approve the Letter of Agreement between the District and Manhattan IAFF Local 4991. **Motion Carries.**

Chief's Report

- The engineer identified a wet land area near the site of our new station that is resulting in a change of location of the retention pond.
- Continue to finalize floor plan for new station and reduce any areas not needed.
- Station 83 walk through and punch list are almost final. All remaining items should be complete within a few weeks then the final inspection can take place.
- The budget amendment is scheduled for approval at the August meeting and public hearing. The amendment will remove the new station debt.
- Station 82 will soon have the fascia, soffit and gutters replaced.
- Dispatch times continue to improve.
- Continue to work on an adjusted apparatus replacement plan
- Plan to meet with department heads and begin the 2025 budget process
- Working with the Village of Manhattan and an Emergency Ops Plan for special events
- Will begin discussion and planning for the upcoming Will County Fair.
- Planning a Decennial Committee meeting in September.

Deputy Chief's Report

- Peotone downtown project is moving along. Currently working on sidewalks, etc.
- Solar farm requests are still moving forward and Will County is also becoming more involved in the process. He continues to work with emergency plans, signage, security, etc.

Adjournment

MOTION by Hupe, seconded by Davis to adjourn at 4:25pm. **Motion Carries.**