

MANHATTAN FIRE PROTECTION DISTRICT

August 19, 2024

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustee's present were Bill Moncrief, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Trustee' absent were Larry Goodwin. Fire Department personnel present were Chief Steve Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle and Admin Asst. Kim Ingram. Also in attendance was Attorney John Motylinski, James Howard, Governmental Accounting (Zoom) and Stephanie Irvine, Vedette reporter.

Treasurer Pro Tem

MOTION by Hupe, seconded by Osborne to appoint Nick Kotchou Treasurer pro-tem. **Motion Carries.**

Public Comment

None

2024 Budget Amendment Public Hearing

MOTION by Hupe, seconded by Kotchou to enter into the pubic hearing to discuss the 2024 budget amendment at 4:01pm. **Motion Carries.**

No objections were made.

MOTION by Davis, seconded by Weber to close the public hearing at 4:02pm. Motion Carries.

Approval of Minutes

MOTION by Kotchou, seconded by Osborne to approve the minutes from July 15, 2024. **Motion Carries.**

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 7-month financial analysis. Revenue, expenditures, ambulance fees were discussed. Property taxes are coming in, ambulance fees and interest rates all look good. Expenditures and budget balances are on track.

MOTION by Hupe, seconded by Davis to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

OLD BUSINESS

NEW BUSINESS

Budget Amendment Ordinance 2024-03 for January 1 2024-Dec. 31, 2024

MOTION by Osborne, seconded by Davis to approve the Amended Ordinance 2024-03 providing Budget and Appropriations of the Manhattan Fire Protection District for the Fiscal Year 1/1/24-12/31/24. On a roll call vote, all voting “AYE”, **Motion Carries.**

Partial Release of Mortgage

This is part of the property where station 81 is located that we are currently leasing. Attorney Motylinski stated there is a strip of land near the railroad tracks that belongs to the Village. This strip will no longer be on the mortgage. There is no cost to this change.

MOTION by Weber, seconded by Osborne to approve the partial release of mortgage and allow Chief Malone to sign on the Districts behalf. **Motion Carries.**

Chief's Report

- We are waiting on the final occupancy inspection from the County for Station 83.
- Planning an open house at Station 83 October 25th in conjunction with a home football game
- Tentatively 10/17 will be a swearing in ceremony for 2 full time members and 12 part time members
- Still waiting on water and sewer at the new Station 81 site. Also waiting on final floor plan from architect, then construction documents will be prepared.
- Budget worksheets have been sent to department heads.
- Department picnic had a good turn out and went well.
- The asset appraisal field work is complete, now awaiting the final report.
- Audits are still in process
- Will County fair starts on Wednesday
- Continue looking at vendors for large ticket items, hoping to save money in the budget.
- Discussed Ranch Oaks tornado and recovery process with all agencies.
- The next board meeting will be moved to September 23rd and will be held at Station 83 in Peotone.

Deputy Chief's Report

- 3 part time members were lost to full time positions elsewhere, but we recently hired 4 new part timers on 8/5 to fill these positions
- One Intern will move up to part time soon and two in December or January.
- Discussed response times of the 162 in district calls. Things are improving.

- We will be staffing a first aid tent at the Will County fair as well as staffing an extra ambulance. We will be prepared for any incident as there could be up to 100,000 people attending the event.

Battalion Chief's Report

- Hoping to have the final inspection at Station 83 by next week.
- The soffit, fascia and gutters were replaced at Station 82
- He will be attending an upcoming meeting with the Village and Township to discuss solar farm impacts and community development.
- Peotone hotel is framed and he is working with the sprinkler contractor on their design.
- Discussed engineering study for the Wilmington Road project. Looking at improvements between I-55 and Drexler Rd.
- Discussed the Ranch Oaks tornado and future planning. Define what is the governing authority in areas outside the village limits and develop emergency planning.

Adjournment

MOTION by Weber, seconded by Davis to adjourn at 4:47pm. **Motion Carries.**