

MANHATTAN FIRE PROTECTION DISTRICT

December 16, 2024

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustee's present were Bill Moncrief, Larry Goodwin (4:05) Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Bill Osborne. Fire Department personnel present were Chief Steve Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle, Lieutenant Murphy, FF Valdarchi and Admin Asst. Kim Ingram. Also in attendance was James Howard, Governmental Accounting (Zoom), Attorney John Motylinski and Stephanie Irvine, Vedette reporter.

Public Comment

None

Approval of Minutes

MOTION by Hupe, seconded by Kotchou to approve the minutes from November 18, 2024.
Motion Carries.

Treasurers Report & Bills

District Financial Status

James Howard, Governmental Accounting, discussed the 11-month financial analysis. Revenues and expenditures were discussed. Tax revenues are in and our GEMT payments have been made for the year. November was above average for ambulance revenues, many capital projects were finished and finalizing the year end fund transfer. Things look good and we are within the fund balance policy limits at year end.

MOTION by Osborne, seconded by Davis to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

OLD BUSINESS

None

NEW BUSINESS

Amend Policy 1053- Benefits

Changes reflect the sick day cap and changing Presidents Day holiday to New Years Eve.

MOTION by Hupe, seconded by Goodwin to approve the changes to Policy 1053, Benefits.
Motion Carries.

2025 Meeting Schedule

MOTION by Kotchou, seconded by Weber to approve the 2025 meeting schedule. **Motion Carries.**

Chief's Report

- Ambulance 83 was in a vehicle accident. There is significant damage, and we are working through insurance and obtaining estimates.
- Currently on Call #2631
- New Station status – Water and sewer has not started but hoping in January. We are on target to get earthwork permit, then go to bid separately from the building bid. The Village Planning and Zoning Board has approved our submittals and this will move to the Village Board meeting for final approval in January.
- Continue to meet weekly to discuss the new fire station with our station committee and architect.
- Still waiting on the State Grant for \$250,000.00 for the Station 83 remodel project.
- January Lieutenant testing will start and effective 1/1/25 Lt. Kolosh will be in the Fire Prevention Bureau Monday – Friday.
- Board of Commissioners have reorganized and have been updated on the rules of the Board with our Attorney.

Deputy Chief's Report

- Chief Piper reviewed the recent month of calls including call times and locations.
- Continue to complete annual firefighter NFPA 1582 physicals.
- Discussed status of various grant applications. We did not receive the AFG Grant.
- Members are working to complete their end of the year training requirements. Many certifications will expire in 2026.
- Continues working on merging the Standard of Cover document. Working on five years of data from Manhattan and Peotone.

Battalion Chief's Report

- Three vendors have reviewed the damage of Ambulance 83. Based on discussions it could be out of service for at least 8-9 months. We are waiting for final quotes to provide to insurance and determining where to send this for repairs.
- Our old International Ambulance has been in the process of refurbishment for 2 years. He will go for a final inspection on 12/30 and hopes to have delivery soon after.
- Looking to enter a contract for another ambulance soon because it can take 2-3 years to receive.
- currently in line for another new Tahoe. Hoping to have something by February or March and could be in service by November.
- Station 83 continues to be updated. The Apparatus Bay has been painted and striping, piping, etc.
- Station 82 window replacement has been scheduled. Hoping to have this project complete ASAP.

- Things are moving along in Fire Prevention. Continue working with the County and staying involved with the application process.
- Continue to meet with both Villages, things are moving in the right direction.

Closed Session

MOTION by Davis, seconded by Weber to go into Closed Session at 4:30pm for the purpose of discussing specific personnel. On a roll call vote, all voting "AYE". **Motion Carries.**

MOTION by Kotchou, seconded by Goodwin to come out of Closed Session at 4:53pm. On a roll call vote, all voting "AYE". **Motion Carries.**

MOTION by Weber, seconded by Davis to approve the Contract Renewal for Deputy Chief Piper. **Motion Carries.**

MOTION by Kotchou, seconded by Osborne to approve the Contract Renewal for Chief Malone. **Motion Carries.**

MOTION by Hupe, seconded by Osborne to approve the sick time buy down for Chief Malone and Admin Kim Ingram. **Motion carries.**

Adjournment

MOTION by Davis, seconded by Weber to adjourn at 4:59pm. **Motion Carries.**