

# MANHATTAN FIRE PROTECTION DISTRICT

November 17, 2025

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 4:00 p.m. Trustee's present were Bill Moncrief, Larry Goodwin, Nick Kotchou, Brian Hupe and Mike Shivers. Members absent were Bill Weber and Bob Davis. Fire Department personnel present were Chief Steve Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle, Fire Marshal, Lt. Dave Kolosh, Lieutenant Murphy, and Admin Asst. Kim Ingram. Also in attendance was James Howard (zoom) Governmental Accounting, Attorney John Motylinski, Ottosen Britz and Stephanie Irvine, Vedette reporter.

The Pledge of Allegiance was given

## **Public Comment**

None

## **Public Hearing for Proposed 2025 Budget**

**MOTION** by Hupe, seconded by Kotchou to open the public hearing at 4:01p.m. regarding the proposed 2026 Budget and Appropriations. **Motion Carries.**

No objections were made.

**MOTION** by Shivers, seconded Goodwin to close the public hearing at 4:02 p.m. **Motion Carries.**

## **Secretary Pro-Tem**

**MOTION** by Goodwin, seconded by Hupe to appoint Nick Kotchou as Secretary pro-tem. **Motion Carries.**

## **Approval of Minutes**

**MOTION** by Shivers, seconded by Goodwin to approve the minutes from October 20, 2025. **Motion Carries.**

## **Treasurers Report & Bills**

### ***District Financial Status***

James Howard, Governmental Accounting, presented the 10-month financial analysis where 91% of the budget revenue has been collected. He discussed the revenue highlights, expenditures and ambulance fees.

**MOTION** by Kotchou, seconded by Shivers to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

## NEW BUSINESS

### Adopt 2026 Budget & Appropriations Ordinance 2025-05

**MOTION** by Hupe, seconded by Goodwin to adopt Ordinance 2025-05 Providing for Budget and Appropriations of the Manhattan Fire Protection District Will County, Illinois for the Fiscal Year Beginning January 1, 2026 and Ending December 31, 2026. On a roll call vote, all voting "AYE", **Motion Carries.**

### Adopt Levy for 2025 Tax Year, Ordinance 2025-04

**MOTION** by Shivers, seconded by Kotchou to adopt Ord 2025-04 for the Levying and Assessing of Taxes for the Manhattan Fire Protection District in the County of Will and the State of Illinois for 2025. On a roll call vote, all voting "AYE", **Motion Carries.**

### Abating Tax Levied to pay General Obligations Bonds 2025-06

**MOTION** by Kotchou, seconded by Hupe to adopt Ordinance 2025-06 Abating the Tax Levied for the Year 2025 to Pay Debt Service on General Obligation Bonds (Alternative Revenue Source), Series 2025, of the Manhattan Fire Protection District, Will County, Illinois. On a roll call vote, all voting "AYE", **Motion Carries.**

### IPRF Work Comp Renewal

The IPRF work comp renewal increased approximately 20% to \$320,000.00 annually.

**MOTION** by Goodwin, seconded by Kotchou to approve the IPRF Work Comp Renewal for \$320,000.00. **Motion Carries.**

### Deputy Chief Contract Renewal Discussion

As a formality Chief Malone reminded the Trustee's that Deputy Chief Piper's contract renewal will be on the December Agenda.

### Fire Chief Contract Renewal Discussion

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### Chief's Report

-3 SWOT analysis meetings were held with a grand total of 6 members of the public showing up. The survey is still being conducted with a QR code for anyone in the district to participate and so far we have received 25 responses. This is part of completing a strategic plan.

- The new Standard of Cover document is finalized and is 5 years of data as well as merging Peotone and Manhattan information.
- The Trustee Osborne plaque has been installed and the memorial at Station 83 is complete. Planning a ceremony in the Spring.
- We continue to work with our insurance broker to finalize numbers on district policies for our December meeting. Many departments are renewing with high renewal rates.
- Ambulance 81 was in a minor traffic accident. It is operable for the time being.
- New station updated: The apparatus bay is up, concrete slabs are being poured and electric is moving forward.

#### **Deputy Chief's Report**

- The October Operational Report was given and showed 21% of the time we run simultaneous calls. Recent calls, incident location, call handling times and incidents by station were discussed.

#### **Battalion Chiefs Report**

- The crashed ambulance from last year should be back in service by late December. Once it is back in service Ambulance 81 will go OOS for repairs from the recent accident.
- Two new brush trucks will be delivered by the end of 2026.
- Tire pressure monitors have been installed in vehicles as a way of being proactive to issues.
- Facilities have been prepared for the winter months.

#### **Fire Marshall Report**

- A report from FLSE Jackie Palkovitz detailed a busy October schedule including various activities and events.
- 16 Fire Prevention permits have been issued.
- Waiting for the Village of Peotone to pass their updated fire codes.
- continue to work on solar projects.

#### **Adjournment**

**MOTION** by Hupe, seconded by Goodwin to adjourn at 4:38pm. **Motion Carries.**