

# MANHATTAN FIRE PROTECTION DISTRICT

**December 15, 2025**

The Manhattan Fire Protection District held its meeting at Manhattan Fire Station #81. The meeting was called to order at 3:00 p.m. Trustee's present were Bill Moncrief, Larry Goodwin, Bill Weber, Bob Davis, Nick Kotchou, Brian Hupe and Mike Shivers. Fire Department personnel present were Chief Steve Malone, Deputy Chief Dave Piper, Battalion Chief Bruce Boyle, Fire Marshal, Lt. Dave Kolosh, Firefighter Wilson, FLSE Jackie Palkovitz and Admin Asst. Kim Ingram. Also in attendance was James Howard (zoom) Governmental Accounting, Attorney John Motylinski and Ottosen Britz.

The Pledge of Allegiance was given

## **Public Comment**

None

## **Approval of Minutes**

**MOTION** by Kotchou, seconded by Shivers to approve the minutes from November 17, 2025. **Motion Carries.**

## **Treasurers Report & Bills**

### ***District Financial Status***

James Howard, Governmental Accounting, presented the 11-month financial analysis where 92% of the budget revenue has been collected. He stated property taxes and interest are being collected and ambulance revenue is on track. He also discussed expenditures and ambulance fees and plan a GEMT payment in January. Debt service is coming in under budget and he expects a surplus at the end of the year.

**MOTION** by Davis,, seconded by Weber to approve the treasurer's report and pay the bills as presented. **Motion Carries.**

## **NEW BUSINESS**

### **VFIS Policy Renewal**

Chief Malone explained the VFIS accident and sickness policy increased \$2,600.00 from last year. Our broker was asked to research competitive pricing for all our polices up for renewal.

**MOTION** by Kotchou, seconded by Hupe to approve the VFIS policy renewal. **Motion Carries.**

### **Life Insurance Policy**

This is the life insurance policy requirement per the CBA, however the District includes all employees in this policy. This year's increase was approximately \$500.00 and is effective 2/1/26-2/1/27.

**MOTION** by Goodwin, seconded by Shivers to approve the Life Insurance Policy renewal. **Motion Carries.**

### **Selective General Insurance Auto/Accident**

The Selective Property & Casualty/Auto Policy increased \$10,000 from last year. This policy covers our fleet and the ambulance accident has affected our policy. This is effective 2/1/26-2/1/27.

**MOTION** by Shivers, seconded by Weber to approve the Selective Auto/Accident renewal 2/1/26 to 2/1/27. **Motion Carries.**

### **Deputy Chief Contract Renewal**

A section has been updated to mirror the Chief's contract to include 115 trust contributions.

**MOTION** by Hupe, seconded by Kotchou to approve to extend Deputy Chief Dave Piper's contract an additional year to January 1, 2029 and increase his salary 3%. **Motion Carries.**

### **Fire Chief Contract Renewal**

**MOTION** by Weber, seconded by Hupe to approve to extend Chief Steve Malone's contract an additional year to January 1, 2029 and increase his salary 3%. **Motion Carries.**

### **Lift Assist Ordinance 2025-08**

The State of Illinois allows departments to charge reasonable rates for lift assists. This most likely will not effect us now, but could be used in the future. Attorney Motylinski has reviewed the ordinance and explained this is a good idea to put in place now.

**MOTION** by Kotchou, seconded by Shivers to approve Ordinance 2025-08 establishing reasonable fees for excessive lift assists by the Manhattan Fire Protection District. **Motion Carries.**

### **2026 Meeting Schedule**

**MOTION** by Shivers, seconded by Davis to approve the 2026 Board of Trustees meeting schedule. **Motion carries.**

## **Adopt 2021 Edition of the International Fire Codes Ordinance 2025-07**

Fire Marshal Kolosh explained the department is in need of updating the national fire codes to the 2021 edition. He discussed various updates and changes and explained this will align the Village of Peotone and Village of Manhattan as they will update their codes as well.

**MOTION** by Hupe, seconded by Weber to approve Ordinance 2025-07 of the Manhattan Fire Protection District, Adopting the 2021 Edition of the Internal Fire Code, Regulating and Governing the Safeguarding of Life and Property from Fire and Explosion Hazards arising from the storage handing and use of hazardous substances, materials and devices and from conditions hazardous to life or property in the occupancy of buildings and premises in the Manhattan Fire Protection District and providing for the issuance of permits for hazardous uses or Operations.

**Motion Carries.**

### **Chief's Report**

- Working on the final stage of the strategic plan and reviewing the feedback from the SWAT analysis.
- Discussed upcoming ISO review
- Determined to wrap and heat the new station so work can continue through the winter. Next steps are pour the mezzanine, work on the admin side and seed and blanket the pond area.

### **Deputy Chief's Report**

- The November Operational Report was given and showed 20% of the time we run simultaneous calls. Discussed recent calls, incident location, call handling times and incidents by station. Next month he will plan to discuss the standard of cover document and year end information.

### **Battalion Chiefs Report**

- The new ambulance should arrive late December/early January. Our fleet PMs are on track. Discussed the new station by adding plastic to the windows and cover the roof to keep the project moving forward. We will begin to work on the interior components as well.

### **Fire Marshall Report**

- He will be attending the Village of Peotone meeting this evening as they adopt the updated codes.
- Various local departments continue to work on unified solar requirements.

### **FLSE**

- Jackie Palkovitz gave an update on programs in November. Planning to push CPR training in the upcoming months.

### **Adjournment**

**MOTION** by Hupe, seconded by Davis to adjourn at 3:50pm. **Motion Carries.**